



**Monterey Bay Area Roundup (MBAR)
2026 Committee Meeting
Saturday, January 10, 2026 – 10:00 AM
Zoom ID: 330 100 7207 | Password: 2026
Meeting Duration: 1 hour, 24 minutes**

- I. **Call to Order**
 - a. The MBAR Committee meeting was called to order via Zoom. Quorum was present
- II. **Technical and Administrative Issues**
 - a. Initial technical difficulties delayed the start of the meeting
 - i. The meeting began later than expected
 - b. Technical issues were resolved, allowing the meeting to proceed
 - c. A vote was taken regarding the recording and acceptance of meeting minutes
 - i. Recorded meeting minutes would not be accepted at this time
 - ii. The decision was due to:
 1. Inconsistent wording generated by AI
 2. Concerns regarding clarity, accuracy, and consistency with prior meetings
 - iii. It was agreed that minutes would require review, clarification, and cleanup before any future acceptance
- III. **Treasurer's Report**
 - a. Treasurer's report was presented
 - b. Bank balance discrepancy identified:
 - i. \$15,224.24 initially reported balance
 - ii. \$200.00 cash box charge noted
 - iii. Adjusted balance confirmed: \$15,424.24
 - iv. \$187.62 transaction issue noted (7th transfer pending confirmation)
 - v. Treasurer did not formally change figures pending reconciliation
 - c. **Action Item**
 - i. Treasurer to follow up on transaction reconciliation and cash handling procedures
 - d. **Budget Adjustment – Speaker Travel**
 - i. \$3,631 allocated for speaker travel
 1. Covers travel expenses for three (3) speakers
 - ii. Motion was seconded and passed
- IV. **Website and Technology**
 - a. Proposal presented for Canva Premium subscription:
 - i. \$15 per month
 - ii. Intended for MBAR website and communications
 - iii. Six (6) months of prior premium use documentation provided
 - iv. Motion passed

V. Fundraising Update

- a. Amount still needed to be raised: \$7,115
- b. Discussion held regarding fundraising strategy and venue-related costs

VI. Venue Costs

- a. Church venue pricing discussed:
 - i. Prior cost: \$100–\$150
 - ii. Comparable church venues charging up to \$450
- b. Committee agreed \$250 for St. Patrick's Church represents a reasonable and cost-effective option
- c. Motion to approve St. Patrick's Church venue was passed

VII. Registration and Cash Handling

- a. The registration system allows cash payments; however:
 - i. Cash payments are not finalized until Purchase Order (PO) processing is completed
 - ii. The Treasurer requested clarification on how to finalize cash funds in accounts
 - iii. Issues discussed included:
 - 1. Early registration without immediate payment
 - 2. Cash payments appearing as "unpaid" in the system
 - 3. Reviewed registrations being incorrectly marked as paid
 - iv. A suggestion was raised to collect cash earlier to reduce late data entry and reconciliation issues

VIII. Program and Operations

- a. Safety statement read
- b. A.A. message emphasized continued outreach to those still suffering from alcoholism
- c. Open Steering Committee positions:
 - i. Dinner Chair
 - ii. Hospitality Chair
 - iii. Raffle Chair
- d. Registration went live; screen-sharing was limited due to earlier technical issues
- e. MBAR provided:
 - i. Breakfast and Bingo support: \$15
- f. Chili Cook-Off Church logistics:
 - i. Kitchen use approved
 - ii. Setup allowed at 1:30 PM
 - iii. Walkthrough permitted
 - iv. Food and Pricing
 - 1. Baked potatoes: \$3
 - 2. Potato bar options
 - 3. Chips and soda: \$1

IX. Outreach, Equity and Spanish-Speaking Community

- a. Goal reaffirmed:
 - i. At least one (1) Spanish-speaking member on the Steering Committee
 - ii. Goal not achieved at last meeting
- b. Registration challenges discussed:
 - i. Resistance to online registration systems
- c. Proposed solutions:
 - i. Paper registration envelopes
 - ii. Printed materials coordinated through Mayra
 - iii. Bilingual (English/Spanish) website registration
- d. Website-based registration suggested to improve accessibility and tracking
 - i. Data collection and retention concerns discussed, with emphasis on balancing inclusion with data requirements

X. Lodging and Outreach Support

- a. Outreach participation discussed for individuals unable to complete full MBAR commitments
- b. Lodging planning discussed:
 - i. 50 hotel rooms suggested
 - ii. Based on approximately 10% of ticket sales
- c. Hotel information to be posted on the website once secured

XI. Compliance and Confidentiality

- a. Registration form to be reviewed for compliance
- b. Confidential data access to be limited and scrubbed after use
- c. Outreach applies to all participants and the broader community
- d. It was noted that outreach and lodging coordination are occurring during a busy Labor Day three-day weekend, with events at Laguna Seca and the Monterey County Fair, while the website works to secure hotel rooms
- e. Flyers to be distributed at meetings on Sunday the 11th

XII. Attendance and Registration Update

- a. Spanish-speaking community update provided by Mayra
 - i. Mayra stated a target of 150 registrations within the Spanish-speaking community
 - ii. Discussion of the next Steering Committee meeting was postponed because Mayra's partner was not present

XIII. Summary of Motions Passed

- a. Recorded meeting minutes not accepted due to inconsistent AI-generated wording
- b. Budget reallocation: \$3,631 for speaker travel
- c. Canva Premium subscription: \$15/month
- d. Venue approval: Phil C.'s family house– \$250